



159 West Broadway, #200
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COMMUNITY OUTREACH INTERN

VOTERISE is a Utah 501(c)(3) nonpartisan, nonprofit organization whose mission is to build a more inclusive and vibrant democracy through increased voter registration and turnout among Utah's 18-29-year-olds, underrepresented communities and, leading up to the 2020 election, Utah's women. While focused primarily on Utah, VOTERISE has a national capability and a track record of success since its founding in 2016.

Commitment to Diversity and Inclusion:

VOTERISE is an equal opportunity employer based in Salt Lake City. We value a diverse workforce and an inclusive culture. We strongly encourage and greatly value applications from women, people of color, immigrants, members of the LGBTQ+ community and other underrepresented and historically marginalized groups.

JOB DESCRIPTION

Intern will report to the Director of Operations.

Time commitment: 10 hours/week which may vary based on event schedule and during election periods.

The selected candidate will:

- Organize, coordinate and attend planned registration events.
- Assist with activities of THE VOTERISE 2020 CHALLENGE.
- Track and record completed registration forms and assist with other administrative functions.
- Assist with social media posts and campaigns.
- Create voter lists and pre-election GOTV (Get Out The Vote) campaigns for registrants.

QUALIFICATIONS

- Currently enrolled at a college or university.
- Organized, proactive, flexible, creative and ability to work independently and effectively in a fast-paced environment.
- Interest in political campaign work and community organizing. An understanding of Utah politics is a real plus.
- Effective communication skills both verbal and written.
- Proficiency in social media and other platforms, including but not limited to Instagram, Facebook, Twitter, Snapchat and MailChimp.

- Ability to function well in a varied work environment that includes some evening and weekend work.

BENEFITS

- College credit with approval from enrolled college/university.
- Flexible work hours, including some working from home.
- Certificate of Achievement from VOTERISE.
- Work in a fun, fast-paced environment and attend a variety of events.
- Will gain greater understanding of local and national voter laws and political processes.
- Letter of recommendation provided upon successful completion of the internship.

TO APPLY

All applicants should send a cover letter and resume to Hope Zitting-Goeckeritz, Director of Operations at hope@voterise.org.

Submit cover letter and resume **by 11:59pm on Friday, December 27, 2019** to be considered for the spring semester internship, beginning mid-January to end-of April 2020.